Application Instructions

If you have any questions regarding the application, please feel free to contact the Salem office at 503.304.0092.

1. Complete application in ink. Please print clearly.

2. Include the application fee of $30. Make checks payable to Northwest University.

3. Request your official high school transcript from the high school where you graduated, or the high school from which you intend to graduate. Transfer students with 30 semester or 45 quarter college credits are not required to submit a high school transcript. After initial review, a high school transcript may be requested. Running Start students are required to submit a high school transcript. When requesting your official transcript, please note that an updated copy should be sent upon graduation.

4. Complete the Salem Campus Financial Aid Application (included in this application packet), as well as the Free Application for Federal Student Aid (FAFSA), which is available online at www.fafsa.ed.gov or from the Financial Aid Services Office and should be submitted to the federal processor. Please include Northwest University’s Title IV School Code: 003783.

5. Hand deliver or mail the enclosed Reference Forms as follows:
   A. To a pastor. (In churches with a youth pastor, your pastor may designate the youth pastor to complete the reference.)
   B. Give the second reference form to a mature Christian friend.
   C. Be sure to fill out your full name on the reference forms in the same way it appears on your application.
   D. Sign the waiver of access on each reference form if you so choose.
      (It would be appropriate for you to include, with the forms, a stamped envelope addressed to the university.)

6. If you are a college student (past/present) you will need to send a written request to each college or university attended, requesting an official transcript of your record. It must be mailed to: Northwest University-Salem Campus, P.O. Box 9248, Salem, OR 97305. This is needed for two reasons: (1) to show dismissal status and (2) to consider possible transfer credit.

When all the above materials are received, your application will be submitted for admissions consideration.

Before Mailing Please Check:
- Admissions application completed, signed and dated.
- Application fee included ($30).
- Biographical essay completed.
- Official transcripts requested.
- Financial Aid application and FAFSA completed.
- Reference forms distributed.

Priority Application Deadlines: Fall - August 1  Spring - December 15

TRANSCRIPT REQUEST

For the purpose of seeking admission to Northwest University-Salem Campus, please send an official copy of my transcript to:

Office of Admissions: Northwest University-Salem Campus
P.O. Box 9248 – Salem, OR 97305

Print Name: __________________________________________________________

LAST  FIRST  MIDDLE  MAIDEN NAME (IF APPLICABLE)

Year of graduation/last attendance was:  ________________  MONTH  ________________  DAY  ________________  YEAR

Signature: ___________________________________________________________

Date: ____________________________________________________________________________
Application for Admission

Please read the following before completing this application:
Applicant must be of approved Christian character, fulfilling spiritual and academic requirements as stated in the university catalog. Northwest University-Salem Campus does not discriminate on the basis of race, color, sex, age, national/ethnic origin, or disability in its admissions policies.

Personal Information (Please Print)

Check Application As: □ Beginning Freshman □ Transfer Student

Admission For: □ Fall (Sept.-Dec.) 20____ □ Spring (Jan.-Apr.) 20____ □ Summer (May) 20____

Residency Status: □ On-Campus Single Resident □ Commuter

Name: ____________________________________________________________________________________________

Current Address: ____________________________________________________________________________________

Ending date at this address (If Applicable): _____/_____/_____

Permanent Address: ____________________________________________________________________________________

□ Check box if same as above

Permanent Phone: (_____) ____________________________ Age: __________ Birth Date: __________/_____/_____

Gender: □ Male □ Female Marital Status: □ Single □ Married

E-mail: ___________________________________________ Social Security Number (optional): __________________________

Citizenship: □ US □ Permanent US Resident □ Visa _____________ □ Other Country ____________________________

Country of Birth __________________________

Family Information

Father/Guardian’s Name: ________________________________________________________________________________ Phone: (_____) _______

Father/Guardian’s Address: ________________________________________________________________________________

Father/Guardian’s E-mail Address: ________________________________________________________________

Mother/Guardian’s Name: ________________________________________________________________________________ Phone: (_____) _______

Mother/Guardian’s Address: ________________________________________________________________________________

□ Check box if same as above

Mother/Guardian’s E-mail Address: ________________________________________________________________

Have your parents or other members of your family attended Northwest University-Salem Campus? □ Yes □ No

If yes, please list names and relationships to you: ________________________________________________________________________________
Education Background

Last high school attended: ___________________________________________________________________________________

NAME OF SCHOOL ___________________________________________________________________________________
MAILING ADDRESS ___________________________________________________________________________________

CITY __________ STATE __________ ZIP + 4

Phone: (_____) ________________      If still attending, give expected date of graduation: _____/_____/_____

Date of graduation: _____/_____/_____   If you did not graduate, did you get a GED? □ Yes □ No (If yes, attach a copy)

Have you taken post-secondary-level classes for college or university credit while still in high school? (For example, Running Start, AP, or IB): □ Yes □ No   If yes, which program(s)? _________________ Where? __________________

List below all colleges and universities (or post-high school institutions) attended:

<table>
<thead>
<tr>
<th>NAME</th>
<th>CITY/STATE</th>
<th>DATES ATTENDED</th>
<th>MAJOR</th>
<th>DEGREE (if any)</th>
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Have you been dismissed or placed under any academic or disciplinary suspension, probation, or similar action at any institution? □ No □ Yes (If yes, please attach a two-paragraph explanation with this application.)

Have you been adjudicated and/or convicted of any criminal offenses (excluding minor traffic violations)? □ No □ Yes (If yes, please attach a two-paragraph explanation with this application.)

Have you used nonmedicinal drugs, alcohol, or tobacco within the last two years? □ No □ Yes (If yes, please attach a two-paragraph explanation with this application.)

Career Goal(s)

Which degree do you plan to complete at the Northwest University-Salem Campus?

□ Associate of Christian Leadership   □ Bachelor of Science in Christian Leadership

Have you applied to any other colleges or universities? If so, please list:

___________________________________________________________________________________________________________
___________________________________________________________________________________________________________
___________________________________________________________________________________________________________

What was the most important factor in your decision to submit this application?

___________________________________________________________________________________________________________
___________________________________________________________________________________________________________

Extracurricular Activities/Academic Awards

Please list the school, community, church, and work activities in which you have been involved. Be sure to include specific events, major accomplishments, and offices/positions you have held. Please describe any scholastic awards or honors you have received.

___________________________________________________________________________________________________________
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Church Relationship

Name and address of the church you attend: _______________________________________

NAME ___________________________________________ (_____) ___________________

PHONE

MAILING ADDRESS ____________________________________________
CITY ____________________________________________ STATE ________ ZIP

Name of Senior Pastor: _____________________________________ Denomination: __________________________

How long have you been attending? _____________________ How often do you attend? __________________________

Please deliver reference forms to your Pastor and Christian friend (not relatives)
Pastor: __________________________________________________________________________

NAME ___________________________________________ (_____) ____________________

PHONE

MAILING ADDRESS ____________________________________________
CITY ____________________________________________ STATE ________ ZIP

Christian Friend: __________________________________________________________________________

NAME ___________________________________________ (_____) ____________________

PHONE

MAILING ADDRESS ____________________________________________
CITY ____________________________________________ STATE ________ ZIP

Signature

In applying for admission to Northwest University-Salem Campus, I affirm that I will abide by its purposes and standards of conduct as stated in the university catalog. I hereby certify that all statements are true and accurate.

Signature: ___________________________________________ Date: ______________________

Biographical Essay

Please submit a typed essay (minimum of one page, maximum of three pages) that addresses the following questions:

1. How and why did you become a Christian?

2. How does your personal relationship with Jesus Christ impact your personal behavior and morality?

3. Using specific examples, how would you describe your spiritual growth during the last three years?

4. How will you contribute to Northwest University-Salem Campus community and how can Northwest University-Salem Campus assist you in your growth as a Christian?
To the applicant: Print your name and address on the lines below, in this box. This reference is to be provided by a person outside your family. Applicant should provide for the person completing this reference a stamped envelope addressed to the Office of Admissions.

Note: I willingly waive my right of access to see this recommendation knowing that this waiver is NOT required as a condition for admission.

Signature: ___________________________________________ Date: ______________________________
Name of Applicant: ___________________________________________ Phone: (_______) _____________
Current Address: __________________________________________________________________________________
NUMBER AND STREET
CITY STATE/PROVINCE ZIP/POSTAL CODE COUNTRY

This reference form will not be available to the applicant for inspection if he/she has signed above. The above named applicant is applying to Northwest University-Salem Campus and is asking you to furnish a reference. Northwest is a Christian institution with definite Christian goals and the desire is to admit those who will profit the most from their studies here. It is essential that you be frank, fair and accurate in your remarks and estimates.

How long have you known this applicant? ________ Years ________ Months

In what capacity do you know this applicant? ____________________________________________________________

How well do you know the applicant? ☐ Very well ☐ Well ☐ Casually

Does the applicant know Christ as personal Savior and Lord? ☐ Yes ☐ No ☐ Unknown

Does the applicant demonstrate Christ in his/her lifestyle? ☐ Yes ☐ No ☐ Unknown

Please describe: _____________________________________________________________________________________
____________________________________________________________________________________________________
____________________________________________________________________________________________________

Describe the applicant’s leadership ability:
☐ Exceptional ability ☐ Good ability ☐ Makes some effort to lead ☐ Prefers to follow
What goals does the applicant have?  
____________________________________________________________________________________________________________
____________________________________________________________________________________________________________

What are the applicant’s strong points (include special abilities)?  
____________________________________________________________________________________________________________
____________________________________________________________________________________________________________
____________________________________________________________________________________________________________

What is your opinion of the applicant’s level of social readiness for university life?  
☐ Highly enthusiastic  ☐ Strong  ☐ Moderate  ☐ Hesitant  ☐ Negative  ☐ No knowledge

On a scale of 1 to 4 (1=low, 4=high), rate the applicant in the following areas:  
4 = Superior  3 = Above average  2 = Average  1 = Deficient

☐ Honesty and personal integrity  ☐ Attitude toward authority  ☐ Judgment
☐ Attitude toward schoolwork  ☐ Ability to make friends  ☐ Dependability
☐ Emotional stability  ☐ Ability to adapt  ☐ Concern for others

Further comments you may have regarding the applicant:  
____________________________________________________________________________________________________________
____________________________________________________________________________________________________________

Northwest University-Salem Campus holds that certain standards of conduct are unfitting for a Christian (see Galatians 5:19-21). Please comment on a separate sheet of paper only if you feel the applicant would have problems adjusting to the University with regard to any of these areas.

☐ I recommend the applicant  ☐ I do not recommend the applicant*

☐ I recommend the applicant with this reservation*

*If you have not recommended or have reservations about recommending this applicant, please explain on an additional sheet of paper. Please include any comments that you feel would help us in regard to this applicant.

Signature: ________________________________  Name (print): ________________________________

Position: __________________________________________

Church Name: __________________________________________

Church Address: __________________________________________

Phone: (_____) ______________________  Date: _____/_____/_____

Northwest UNIVERSITY
SALEM CAMPUS
To the applicant: Print your name and address on the lines below, in this box. This reference is to be provided by a person outside your family. Applicant should provide for the person completing this reference a stamped envelope addressed to the Office of Admissions.

Note: I willingly waive my right of access to see this recommendation knowing that this waiver is NOT required as a condition for admission.

Signature: ______________________________________________________ Date: ________________________________

Name of Applicant: __________________________________________________ Phone: (_______) ______________________

Current Address: __________________________________________________________________________________________________________________

How long have you known this applicant? ________ Years ________ Months

In what capacity do you know this applicant? _____________________________________________________________________

How well do you know the applicant?  □ Very well  □ Well  □ Casually

Does the applicant know Christ as personal Savior and Lord?   □ Yes  □ No  □ Unknown

Does the applicant demonstrate Christ in his/her lifestyle?    □ Yes  □ No  □ Unknown

Please describe: ______________________________________________________________________________________________
____________________________________________________________________________________________________________
____________________________________________________________________________________________________________

Describe the applicant’s leadership ability:
□ Exceptional ability  □ Good ability  □ Makes some effort to lead  □ Prefers to follow
What goals does the applicant have?
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

What is the applicant’s relationship with his/her peer group? Applicant is:
☐ Sought Out  ☐ Admired but not sought out  ☐ Tolerated  ☐ Avoided  ☐ Rejected

What are the applicant’s strong points (include special abilities)? _____________________________________________________
________________________________________________________________________
________________________________________________________________________

What is your opinion of the applicant’s level of social readiness for university life?
☐ Highly enthusiastic  ☐ Strong  ☐ Moderate  ☐ Hesitant  ☐ Negative  ☐ No knowledge

On a scale of 1 to 4 (1=low, 4=high), rate the applicant in the following areas:
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Signature: ___________________________  Name (print): ___________________________

Address: ________________________________________________________________

            NUMBER AND STREET

            ____________  ____________  ____________  ____________

            CITY  STATE/PROVINCE  ZIP/POSTAL CODE  COUNTRY

Phone: (____) ___________________  Date: _____/____/____  Church Name: ___________________________